

9 April 2015

Dear Councillor,

Your attendance is requested at an Ordinary Council Meeting of the Blayney Shire Council to be held in the Chambers, Blayney Shire Community Centre on Monday, 13 April 2015 at 6.00 pm for consideration of the following business -

- (1) Acknowledgement of Country
- (2) Recording of Meeting Statement
- (3) Apologies for non-attendance
- (4) Confirmation of Minutes - Ordinary Council Meeting held on 09.03.15
- (5) Matters arising from Minutes
- (6) Disclosures of Interest
- (7) Public Forum
- (8) Mayoral Minute
- (9) Notices of Motion
- (10) Reports of Staff
 - (a) Executive Services
 - (b) Corporate Services
 - (c) Infrastructure Services
 - (d) Planning and Environmental Services
- (11) Delegates Reports
- (12) Questions from Councillors
- (13) Closed Meeting

Yours faithfully



Rebecca Ryan
General Manager

Meeting Calendar 2015

April

Time	Date	Meeting	Location
5.30 pm	7 April 2015	Financial Assistance Committee	Community Centre
10.00 am	8 April 2015	Central Tablelands Water	Community Centre
6.00 pm	13 April 2015	Council Meeting	Community Centre
10.00 am	17 April 2015	Traffic Committee	Community Centre

May

Time	Date	Meeting	Location
5.00 pm	7 May 2015	Economic Development Committee	Community Centre
6.00 pm	11 May 2015	Council Meeting	Community Centre
5.00 pm	14 May 2015	Cemetery Forum	Community Centre
5.45 pm	14 May 2015	Access Advisory Committee	Community Centre
4.00 pm	19 May 2015	Local Emergency Management Committee	Community Centre
5.30 pm	21 May 2015	Sports Council	Community Centre

June

Time	Date	Meeting	Location
10.00 am	10 June 2015	Central Tablelands Water	Canowindra
6.00 pm	11 June 2015	Towns and Villages Committee	Community Centre
6.00 pm	15 June 2015	Council Meeting	Community Centre
10.00 am	19 June 2015	Traffic Committee	Community Centre

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HELD ON MONDAY 13 APRIL 2015

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01) COMMUNITY CORRECTIONS

Department: Executive Services

Author: General Manager

CSP Link: 6.2 Meaningful communication between the Shires communities and Council.

File No: GR.SL.1

Recommendation:

That Council authorise the participation in the Community Service Order Scheme and make application to become an accredited Community Agency Partner with NSW Corrective Services.

Reason for Report:

Council has been approached by the Community Corrections Division in Orange with a proposal to renew Council's status as an accredited Community Service Agency with NSW Corrective Services.

Council approval is sought in becoming a partner Community Service Agency thereby accepting the responsibilities as determined by the Community Service Orders (CSO) Scheme.

Report:

Judges and Magistrates may sentence suitably assessed offenders to perform unpaid work in the community to a maximum of 500 hours. The Community Corrections division administers the scheme which provides a service to local communities as well as a positive work experience for the offender.

A variety of manual labour is allocated to offenders depending on the project availability as care is taken to ensure that the offender is placed in appropriate duties. The offender may be given work in groups with their own Community Corrections Supervisor, or in small remote rural areas depending on the work availability may be supervised directly by the partner Agency.

Care must be taken to be not replacing the role of a paid employee or contractor by the utilisation of this unpaid labour, which should be viewed as an addition or otherwise unattainable.

Whilst Council staff feel positive, there are some reservations and the preference initially would be to have the small self-contained teams arrive with their own Supervisor to undertake some useful projects that have been identified in Parks and Gardens, Cemeteries and Public Halls.

Council would provide any materials that are within the current budget; such as paint and fencing; however the management and onsite supervision of the workers would be the responsibility of their own Supervisor.

Council may also be able to facilitate some beneficial community projects with the support from local Community Trusts or Reserves as the opportunity arose.

Issues:

All CSO workers are treated like any Volunteer or Contractor entering a Council worksite and are inducted according to Councils Work Health and Safety (WHS) requirements.

There has been some varied feedback from neighbouring and regional Council's both positive and negative about the CSO program. The success appears to be largely dependent on the planning and organisation of the projects to be undertaken, the willingness of a local person to champion and support the program, a willing and empathetic member of staff or Community Group to supervise one or more CSO workers. Similarly of importance is the responsiveness of the CSO compliance team in dealing with issues that may arise related to verbal abuse, drug taking, not CSO workers not turning up for work and/or inappropriate workplace behaviour.

The officers from Orange Community Corrections have reassured senior staff that whilst there may have been some not so pleasant experiences in the past, there are better procedures and systems in place now to deal with these sorts of issues as they arise.

CSO workers have to sign an Attendance Sheet which remains with Council as it is a legal and auditable document that may be used in court proceedings in the event that breach action is initiated.

The risks associated with the program can be suitably managed and communicated to the general staff group as a positive service to the community. It is important that the program is implemented slowly and the level of success and community feedback determine the capacity of the organisation to continue longer term as an Agency partner.

Budget Implications:

Nil

Attachments

Nil

02) FIT FOR THE FUTURE UPDATE

Department: Executive Services

Author: General Manager

CSP Link: 6.1 Good governance across our communities.

File No: CM.PL.2

Recommendation:

That Council note the General Manager's Fit for the Future update report.

Reason for Report:

To brief Councillors on the Fit for the Future (FFF) reform program.

To provide an update on the preparation and work undertaken to date in ensuring that Council submits to the Office of Local Government (OLG) by 30 June 2015, an Improvement Proposal as per Council Resolution No 1503/003.

Report:

A small group of staff have been meeting fortnightly since February 2015, and the tasks of each section of the Improvement Proposal submission have been allocated to the department where that expertise lies. A FFF strategy workshop on 31 March, involving Supervisors and key staff provided input into the development of the Action Plan to implement over the next four (4) years.

Key to this submission; are the assumptions for the 2016/17 – 2019/20 period and Action Plan; strategies, milestones and projected outcomes. All of which will be presented to Council in due course for feedback and final approval.

The OLG continue to advise that the 'story' and rationale behind the submission is as important as the financial indicators and key performance ratios. Staff are also working on the 2015-16 budget and update of the LTFP, which is providing the necessary data for the financial indicators moving forward.

The community and staff engagement strategy is ongoing, with the item on the agenda in GM Updates and Mayors Comments via the website, community newsletters, Blayney Chronicle, Mayoral Radio interviews, staff meetings and staff communications. A Council FFF roadshow to each town and village will be organised for mid to late May to present and talk about the Draft Improvement Proposal as approved by Council at the May meeting.

The NSW Governments Fit for the Future website has been updated and refreshed, <http://www.fitforthefuture.nsw.gov.au> which provides detailed public and Council information. This will also be the portal address for Council's submission to be lodged. Council has provided a link to this address on the Blayney Council website.

Issues:

A project timeframe has been developed and April - June summarised as follows;

April	Staff Working Group Meeting - Second Draft completed	17 April
	Councillor Information Session - Second Draft Council Improvement Proposal	21 April
May	Staff Working Group Meeting - Draft for Council Meeting completed	1 May
	Council Meeting - Council Report and Recommendation - Draft Council Improvement Proposal for Public Exhibition	11 May
	Staff Working Group Meeting	15 May
	Community Engagement - FFF Roadshow – Blayney, Millthorpe, Barry, Neville, Newbridge, Lyndhurst and Mandurama.	13-28 May
	Councillor Information Session - Feedback from Community - Incorporation of any amendments	26 May
	Staff Working Group Meeting - Final Draft for Council Meeting completed	29 May
June	Council Meeting - Council Report and Recommendation - Resolution adopting Improvement Proposal	15 June
	Improvement Proposal submission lodged to OLG	30 June

Budget Implications:

Nil

Attachments

Nil

**03) MINUTES OF THE FINANCIAL ASSISTANCE COMMITTEE MEETING
HELD 7 APRIL 2015**

Department: Corporate Services

Author: Director Corporate Services

CSP Link: 5.1 A diverse and sustainable population in our communities and villages.

File No: CR.SD.2

Recommendation:

1. That the minutes of the meeting held 7 April 2015 be noted; and
2. That the recommendations for 2014/15 Round 2 of the Financial Assistance Program by the Financial Assistance Committee be endorsed subject to any application conditions being satisfied.

Reason for Report:

For Council to endorse the minutes of the Financial Assistance committee meeting held 7 April 2015.

Report:

The second round of Financial Assistance Program applications for 2014/15 was considered by the Financial Assistance Committee at its meeting held 7 April 2015.

An amount of \$55,094 in financial assistance was available for Round 2. There were 20 applications with a total value of \$447,837 in works or programs seeking \$76,848 in financial assistance.

Recommendations are pursuant to the criteria stipulated in the Financial Assistance Program guidelines.

The minutes of the meeting and recommendations for financial assistance will be distributed as a separate attachment following the meeting.

Issues:

The recommendations for funding are as recommended by the Financial Assistance Committee and are assessed against the Financial Assistance Program guidelines.

Budget Implications:

Council has an amount of \$100,000 allocated in 2014/15 for this purpose. An unexpended amount of \$12,690 from 2013/14 has also been included into the funds available calculation.

Report:

**MINUTES OF THE MEETING OF BLAYNEY SHIRE FINANCIAL
ASSISTANCE COMMITTEE HELD ON TUESDAY 7 APRIL 2015
AT BLAYNEY SHIRE COMMUNITY CENTRE**

The meeting commenced at 5.00 pm.

1. Present

Clr David Somervaille (Chair), Graeme Summerson, Tony McPaul and David Kennedy

2. Attending

Rebecca Ryan (General Manager)

3. Apologies

Anton Franze (Director Corporate Services)

4. Foreshadowed General Business

Boomerang and Cooee March request for Council support
Draft Community Financial Assistance Policy

5. Declarations of Interest

As per the requirements of the Model Code of Conduct (2013) Clr David Somervaille (Chair), Graeme Summerson and David Kennedy each declared a non-pecuniary interest in the application presented to the Financial Assistance Committee by the Blayney Golf Club, being current financial members of the sporting association.

This non-pecuniary interest is not significant; nobody is holding a Board Member position nor will gain financially if the project is supported. The affiliation between the applicant (Blayney Golf Club) and the Finance Assistance Committee members above is not particularly strong. Accordingly these members of the committee did not absent themselves from the meeting for that item, but did not participate in the recommendation.

6. Consideration of Round 2:2014/15 Financial Assistance Program Applications

The total assistance sought is \$76,848. There is \$55,094 available in Round 2 (2014/15), being the annual FAP budget allocation less the allocated and approved Rates/Insurance Donations and allocations from Round 1 (2014/15), plus previous unspent FAP funds from 2013/14.

RECOMMENDED:

That Council:

- (a) grant financial assistance amounting to \$54,119 to the persons and in the amounts set out in the following Table 1: Round 2 (2014/15) Financial Assistance Program; and
- (b) provide feedback to the unsuccessful applicants as indicated.

(c) D Kennedy/T McPaul

Table 1: Round 2 (2014/15) Financial Assistance Program

Applicant	Project	Project Cost	Other Funding	Assistance Sought	Assistance Recommended	Comments and feedback
Non-Recurrent Financial Assistance						
Anglican Parish of Blayney	Disabled Access at St Marks Church Millthorpe	\$ 23,260	\$ 12,500	\$ 6,000	\$ -	More information required, \$7,500 provided for Disabled Access project Round 1 2013/14
Blayney Golf Club	Blayney Golf Club Bore Water Project	\$ 21,600	\$ 12,600	\$ 9,000	\$ 9,000	Subject to bore licencing by NSW Office of Water
Blayney Senior Football Club Inc	Irrigation of Sports Field at Blayney Showground	\$ 21,036	\$ 11,036	\$ 10,000	\$ -	Project has merit, is one component of sports facility upgrade, more planning and information required
Blayney Sporting Clubs (King George Oval)	Up-grade the Canteen at King George Oval	\$ 26,100	\$ 16,000	\$ 10,000	\$ 10,000	
Blayney Tourist Park Pty Ltd	Blayney Tourist Park Directional Signage	\$ 9,408	\$ 6,836	\$ 2,000	\$ -	Applicant does not meet Financial Assistance Policy Guidelines - GM to refer request to Council
Junction Reefs Reserve Trust	Bakers Shaft Reserve - Picnic Facilities	\$ 22,103	\$ 19,957	\$ 2,146	\$ 2,146	*Includes Council DA Fees \$990
Lyndhurst Soldiers Memorial Hall and Village Committee Inc	Construction of Dump Point at Lyndhurst Recreation Ground	\$ 5,049	\$ 1,264	\$ 3,785	\$ 3,785	*Includes Council DA Fees \$125, subject to DA approval
Millthorpe Country Women's Association	Painting the interior of the Millthorpe CWA Rooms	\$ 4,950	\$ 1,950	\$ 3,000	\$ 1,950	As per Financial Assistance Policy Guidelines, 50% of request granted
Newbridge Progress Association	Newbridge Community Craft Shop Access Improvement	\$ 4,000	\$ 2,000	\$ 2,000	\$ 2,000	Subject to DA approval
Panauara recreation Reserve Trust	Installation of Lights at the Panauara Recreation Reserve Trust Ground	\$ 15,000	\$ 12,000	\$ 3,000	\$ 3,000	
Saint James Catholic Parish Blayney	Repairs and Restoration of floor in Historic Catholic Church Carcoar	\$ 2,469	\$ -	\$ 2,469	\$ -	More information required, works are completed

Applicant	Project	Project Cost	Other Funding	Assistance Sought	Assistance Recommended	Comments and feedback
Uralba Retirement Village Inc	Retrofit Fire Sprinklers at Uralba	\$ 108,033	\$ 98,033	\$ 10,000	\$ 10,000	
Insurance Contributions						
Carcoar School of Arts	Donation of Insurance - School of Arts Hall	\$ 3,920	\$ 1,960	\$ 1,960	\$ 750	
Waiver of Council Fees and Charges						
Carcoar Village Association	Australia Day Fair - Council Services	\$ 3,781	\$ 4,565	\$ 1,215	\$ 1,215	
Blayney Health Service	Community Centre Hire Fees - Mental Health/Rural Suicide Forum	\$ 273		\$ 273	\$ 273	
Millthorpe Public School P&C	Council Services - Millthorpe Markets	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	
Rotary Club of Bathurst Daybreak Inc	Council Services - NAB Blayney to Bathurst (B2B) Cycle Sportif	\$ 152,905	\$ 175,565	\$ 7,500	\$ 7,500	
Sporting Financial Assistance						
Miss Kallie Sargent	UK Futsal Tour - Australian Team Representation	\$ 7,500	\$ 7,000	\$ 500	\$ 500	
Miss Sarah Coleman	UK Futsal Tour - Australian Team Representation	\$ 7,500	\$ 7,000	\$ 500	\$ 500	
Miss Taylah Sargent	Brazil Futsal Tour - Australian Team Representation	\$ 7,950	\$ 7,450	\$ 500	\$ 500	
TOTAL		\$ 447,837	\$ 397,716	\$ 76,848	\$ 54,119	

7. General Business**Cooee and Boomerang March 2015**

There were two World War One recruitment marches that passed through the central west and Blayney region in 1915. The 100 year celebration of these marches are being re-enacted in October/November 2015. Being the centenary of ANZAC requests have been made to Council to waiver of showground and oval fees (camping) and support for traffic control if required. Both are being coordinated by not for profit and volunteer organising committees, and planning well underway.

The Cooee March will spend two nights in the Blayney Shire, at Millthorpe on Wednesday 28 October and in Blayney on Thursday 29 October. The Boomerang March will traverse from Cowra to Lyndhurst on the 6 November, through Mandurama, Carcoar, Blayney and Newbridge on the 8 November before leaving the shire to Bathurst. Overnight camping will be at Lyndhurst, Carcoar and Newbridge.

The NSW Government have issued circulars and letters to Council's requesting that local government provide as much support and inkind assistance to the RSL and Celebration of the 100 years of the ANZAC as necessary. This includes traffic control, DA approval for events if required and other in general support.

RECOMMENDED:

That the General Manager provide a report to Council in May, requesting Council support for waiving of Council Fees and Charges for both the Cooee and Boomerang March 2015.

G Summers/D Kennedy

Draft Community Financial Assistance Policy

Draft Policy includes a schedule of a list of recurrent Council donations for Insurance, Rates and Sewerage contributions. In addition the ongoing and supported events and programs which are supported by the reduction or waiving of Council Services Fees and Charges.

Resolved to convene a special meeting of the committee for Tuesday 12 May 2015 to consider the revised draft and make recommendations to Council on its adoption.

8. Next Meeting

Tuesday 12 May at 5pm

The meeting was declared closed at 7.00pm

Attachments

Nil

04) REPORT OF COUNCIL INVESTMENTS AS AT 31 MARCH 2015**Department:** Corporate Services**Author:** Chief Financial Officer**CSP Link:** 6.3 A well-run Council organisation.**File No:** FM.IN.1**Recommendation:**

1. That the report indicating Council's investment position as at 31 March 2015 be received and noted.
2. That the certification of the Responsible Accounting Officer be noted and the report be adopted.

Reason for Report:

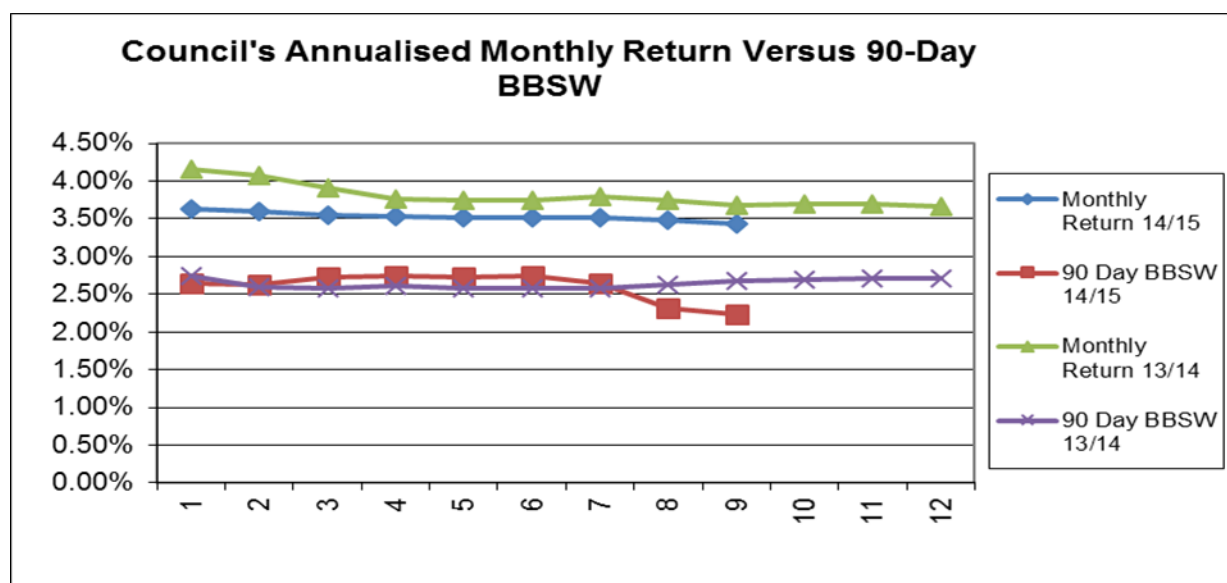
For Council to endorse the Report of Council Investments as at 31 March 2015.

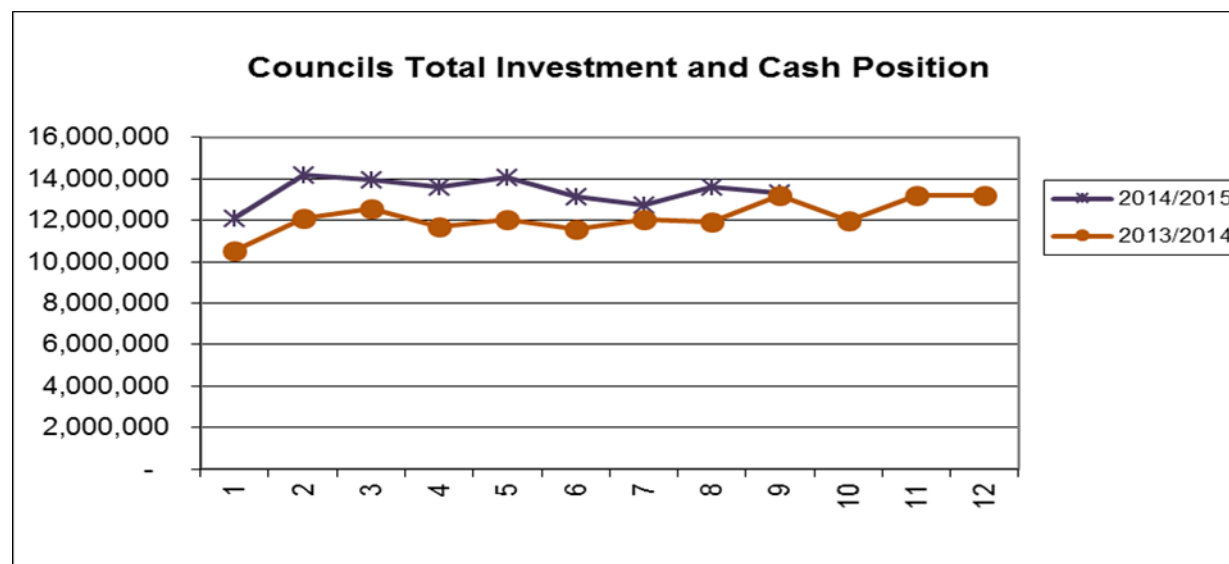
Report:

This report provides details of Council's Investment Portfolio as at 31 March 2015.

Council's total investment and cash position as at 31 March 2015 is \$13,298,137. Investments earned interest of \$38,053 for the month of March 2015.

Council's monthly net return on Term Deposits annualised for March of 3.43% outperformed the 90 day Bank Bill Swap Rate of 2.23%.





REGISTER OF INVESTMENTS AND CASH AS AT 31 MARCH 2015				
Institution	Rating	Maturity	Amount \$	Interest Rate
AMP Bank Limited	A1/A+	6/01/2016	500,000	3.40%
AMP Bank Limited	A1/A+	18/08/2015	500,000	3.50%
AMP Bank Limited	A1/A+	3/11/2015	500,000	3.30%
Bank of Queensland	A2/A-	30/06/2015	500,000	3.50%
Bank of Queensland	A2/A-	3/06/2015	500,000	3.55%
Bank of Queensland	A2/A-	2/09/2015	500,000	3.50%
Bankwest	A1+/AA-	5/05/2015	500,000	3.45%
Bendigo & Adelaide Bank	A2/A-	17/11/2015	500,000	3.35%
Beyond Bank Australia	A2/BBB+	26/05/2015	500,000	3.51%
Goldfields Money Ltd	Not rated	7/04/2015	500,000	3.45%
IMB	A2/BBB	3/09/2015	500,000	3.50%
ING Bank	A2/A-	5/05/2015	500,000	3.47%
ING Bank	A2/A-	28/05/2015	500,000	3.57%
ING Bank	A2/A-	9/06/2015	500,000	3.55%
ING Bank	A2/A-	18/08/2015	500,000	3.46%
Macquarie Bank	A1/A	2/09/2015	500,000	3.35%
ME Bank	A2/BBB+	1/09/2015	500,000	3.50%
NAB	A1+/AA-	9/06/2015	500,000	3.62%
NAB	A1+/AA-	1/12/2015	500,000	3.60%
NAB	A1+/AA-	25/05/2015	500,000	3.12%
NAB	A1+/AA-	22/09/2015	500,000	3.09%
Rural Bank	A2/A-	7/07/2015	500,000	3.52%
Wide Bay Australia	A2/BBB	8/03/2016	500,000	3.01%
Wide Bay Australia Ltd	A2/BBB	5/01/2016	500,000	3.50%
Wide Bay Australia Ltd	A2/BBB	17/12/2015	500,000	3.55%
Total Investments			12,500,000	3.44%
Benchmarks: BBSW 90 Day Index				2.23%
RBA Cash Rate				2.25%
Commonwealth Bank - At Call Account			498,137	2.10%*
Commonwealth Bank Balance - General			300,000	2.10%*
TOTAL INVESTMENTS & CASH			13,298,137	

* % Interest rates as at 31/03/2015

Summary of Investment Movements - March		
Financial Institution	Invst/(Recall) Amount \$	Commentary
Warwick Credit Union	(508,678.08)	Term Deposit Matured 03/03/2015
National Australia Bank	500,000.00	Term Deposit Invested 25/03/2015

Short Term Credit Rating*	Policy Maximum	Current Holding %	Current Holding \$
A-1+	100%	20%	2,500,000
A-1	80%	16%	2,000,000
A-2	60%	60%	7,500,000
A-3	40%	0%	-
Not Rated**	Existing Investments Only	4%	500,000
			12,500,000

*Councils current investment portfolio contains only short term investments and has therefore been rated accordingly.

** Non rated institutions will be phased out as the investments mature. The last non rated investment will mature in April 2015.

Overall Portfolio Return to Maturity			Actual %
Portfolio % < 1 Year	Min 40%	Max 100%	100%
Portfolio % > 1 Year	Min 0%	Max 60%	0%
Portfolio % > 3 Year	Min 0%	Max 30%	0%
Portfolio % > 5 Year	Min 0%	Max 20%	0%

<u>RESTRICTED CASH, CASH EQUIVALENTS & INVESTMENTS</u>	
	\$ 000's
External Restrictions - Sewer	4,416
External Restrictions - Other	2,459
	6,875
Internal Cash Restrictions	6,306
Available Working Capital	117
	6,423
TOTAL CASH & INVESTMENTS	13,298

* Restrictions represent balance as at 1 July 2014

CERTIFICATION – RESPONSIBLE ACCOUNTING OFFICER

I, David Mead, certify that the investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, the Local Government (General) Regulation 2005 and Council Policy.

Issues:

Nil

Budget Implications:

A good investment strategy optimises Council's return on investments.

Attachments

Nil

05) YOUTH WEEK 2015**Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 2.1 Cultural and sporting events are coordinated and resourced.**File No:** GS.LI.1**Recommendation:**

1. That the report on Youth Week 2015 be noted; and
2. That the allocations of funding under the Youth Week grants program be endorsed.

Reason for Report:

To inform Council on the proposed Youth Week activities proposed for the Shire.

Report:

Youth Week 2015 is scheduled for 10 – 19 April 2015 with the theme *“It Starts with Us”* and is aimed at youth aged 12 – 25 years. As in recent years Council has engaged with the community to seek expressions of interest for holding events as part of the Youth Week Grants Program. In the past this has been a successful means to hold a number of Youth Week activities in the Shire.

The Youth Week Grants Program has \$2,460 available for distribution comprising Youth Week funding from Office of Communities in the amount of \$1,230 and Council matching amount of \$1,230.

At the closing date for expressions of interest two applications for Youth Week 2015 were received as follows:

Applicant	Project	Project Cost	Funding Sought
Kaigan - Kan - Karate – Do (Neville Troop)	Karate for Fitness	1,000	500
CentrePoint	Pool Fun Days, Group Fitness class and “Have Your Say session”	3,500	1,836
Total			2,336

The Youth Week activities proposed include a Karate activity in Neville and the following activities at CentrePoint in Blayney:

- Large obstacle course (pool inflatable) for the last 3 days of Youth week (Friday 17 – 19 April 2015)
- Group Fitness Classes
- A Youth “Have your Say” session

The amounts applied for have been approved with the balance of funding used to defray costs of promotion.

As part of Youth Week funding requirements, Council has sought engagement of youth on Youth Week activities with the support of Blayney High School to provide feedback and comments.

Events will be promoted through the media, electronic media and distribution of posters.

Council endorsement of the allocation of funding is sought.

Issues:

Nil.

Budget Implications:

Council has an amount of \$2,460 approved in the 2014/15 Operational Plan for this purpose.

Attachments

Nil

06) PEDESTRIAN FACILITY UPGRADE - ADELAIDE AND OGILVY STREET INTERSECTION

Department: Infrastructure Services

Author: Director Infrastructure Services

CSP Link: 4.1 Adequate provision of transport, roads, rail, information and communication technologies and community social assets.

File No: RD.DC.7

Recommendation:

That Council vote funding in the amount of \$65,000 from Council's reserves for the construction of the pedestrian facility upgrade works at the Adelaide and Ogilvy Street intersection.

Reason for Report:

This report seeks Council approval for the provision of funding of \$65,000 to the pedestrian facility upgrade project at the intersection of Adelaide and Ogilvy Streets, Blayney, currently under development.

Report:

Roads and Maritime Services (RMS) has granted Council a sum of \$240,000 to undertake safety improvements for both pedestrian and vehicles at the intersection of Adelaide and Ogilvy Streets in Blayney.

The funding has been allocated from the NSW Black Spot Funding program.

The upgrade involves constructing kerbs and gutter blisters on each of the four corners which will effectively channel vehicles into single lanes at this intersection.

This will eliminate the current "under passing" movements (where vehicles go around other vehicles) that occur during right-turn movements. In addition the designated pedestrian crossing that crosses Adelaide Street will be effectively shortened to 8 metres from the current 18 metres; not only minimising the pedestrian and vehicle shared part of the road but also improve sight distances for both the pedestrian and driver alike.

It is also proposed to replace the pedestrian crossing across Ogilvy Street with a pedestrian refuge island which will also improve vehicle movements at the intersection.

Council has been investigating the project for some years, and needed to identify a suitable funding opportunity. Approximately 4 years ago, the NSW Government undertook a safety review of the Mid-Western Highway (CENWEST Review), and the intersection was identified as a key project.

Subsequently, funding has been made available by RMS through the NSW Black Spot Funding program to the value of \$240,000.

In developing the project the estimated value of the work has been calculated at \$305,000 leaving an anticipated shortfall of \$65,000.

The works are proposed to commence on 13 April 2015, and once completed will offer a safe pedestrian crossing for the community, that presents as an entry statement to the main shopping street. Adequate funding will enable landscaping works to be undertake that complement the existing environment, including similar type paving, new fencing (bollard and chain type), and plantings.

In consideration that the location is a key intersection in Blayney, providing the only designated pedestrian crossing on the Mid-Western Highway through the town, and is used by pedestrians of varying age and physical ability, it is recommended that Council fund the shortfall of \$65,000 from the Infrastructure Asset Reserve.

Issues:

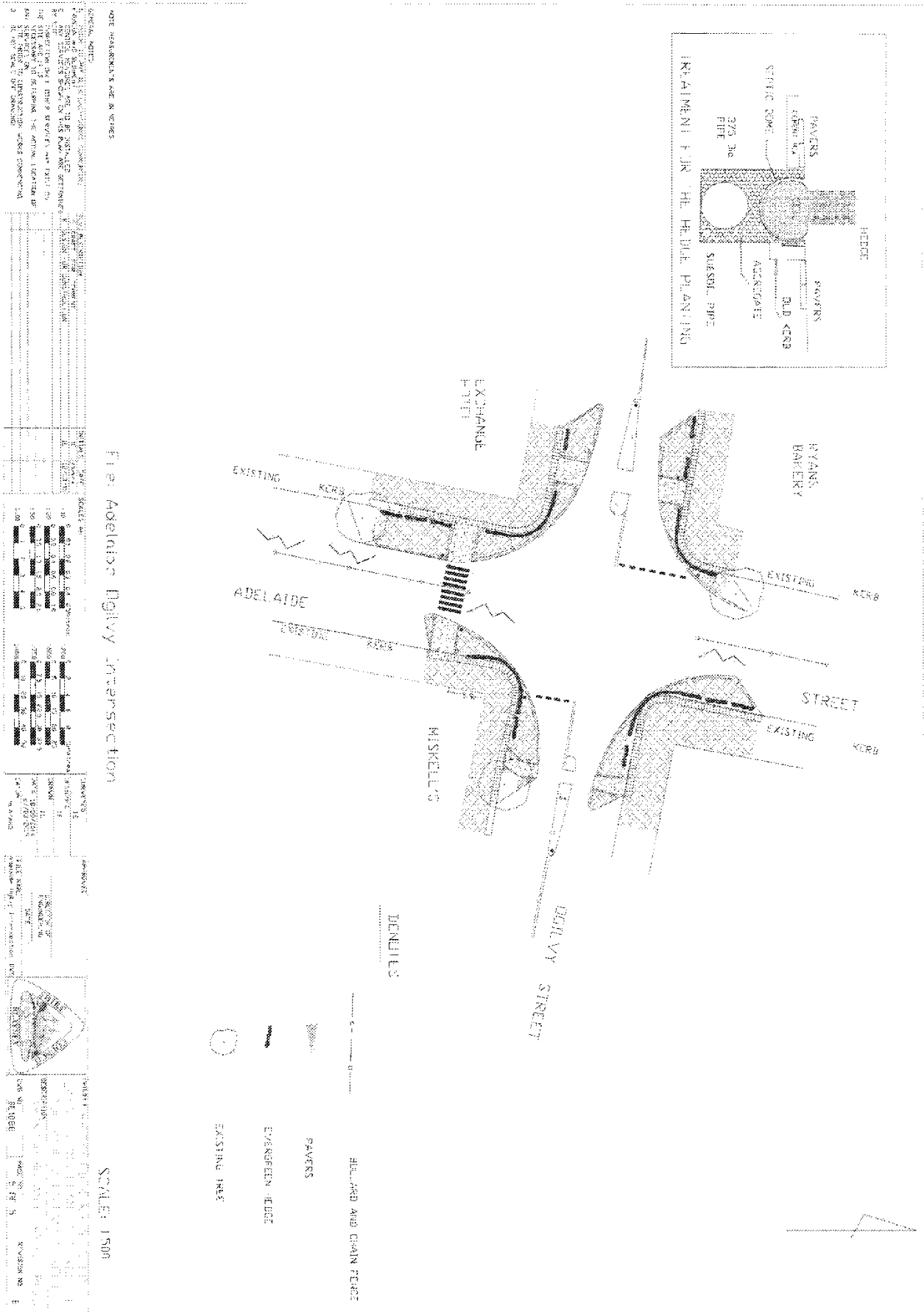
The extra funding is required to enable Council to complete works that improve the existing streetscape, including paving and other landscaping works.

Budget Implications:

Funding in the amount of \$65,000 will be required to be voted from Council's reserves to complete these works and will be included in the final budget statements for 2014/15.

Attachments

1 Adelaide and Ogilvy Street Landscape Plan 1 Page



07) INFRASTRUCTURE SERVICES MONTHLY REPORT

Department: Infrastructure Services

Author: Director Infrastructure Services

CSP Link: 4.1 Adequate provision of transport, roads, rail, information and communication technologies and community social assets.

File No: GO.ME.1

Recommendation:

That the Director of Infrastructure Services Monthly report for April 2015 be received for information purposes only.

Reason for Report:

To update Councillors on matters associated with shire infrastructure, its maintenance, operation, upgrade and construction.

Report:

Topical Issues

- Works have been completed to replace the failed timber bridge on Carcoar Dam Road with twin 1,200mm dia. concrete pipes.
- A Councillor Workshop held on 24 March 2015, provided Councillors an opportunity to discuss the future bridge replacement program. Comments have been incorporated into the draft program, and the document will be included as part of the 2015/16 budget process. A separate report is included on Coombing Street Carcoar, and Gallymont Road (Felltimber Creek) bridges for Council consideration.
- Early preparation works have commenced for the upgrade of a 3.5km section of Errowanbang Road (Cadia Southern Transport Corridor) from the intersection with Burnt Yards Road to beyond the “old piggery”, funded under the NSW Government Fixing Country Roads Program. Survey control points have been established along the extent of the route, and Land and Property Information have undertaken aerial survey using the project as a pilot for their new sensor. Council officers have met with potentially affected landholders to discuss the proposed corridor, with positive support offered at this early stage. Council anticipates commencing a section of works from Burnt Yards Road for 750m prior to the end of the financial year.
- Staff continue to prepare a revised schedule of works and priorities for discussion with Newcrest (CVO). However information provided at the Councillor Workshop of 24 March 2015 will enable amendments to be made so that Council demonstrates a commitment to the Cadia Southern Transport Corridor, whilst also continuing to deliver improved infrastructure outcomes in accordance with the SRV.

Major Works

Major road construction and notes on current works are as follows:

- Forest Reefs Road – Council continues upgrade works on 2.5kms of Forest Reefs Road. A section approximately 900m long from Carcoar Road has now had a prime seal laid, with a final seal programmed for the next sealing season. The gravel overlay of the section from Spring Hill Road to the Cowriga Creek bridge has commenced, with final gravelling to be undertaken in the coming weeks. Earthworks continue from the Cowriga Creek bridge toward Millthorpe, and to remove large boulders from the bad corner at the Millthorpe end. It is anticipated that works will be completed by mid May.
- Resealing program – Council's reseal program has been completed in full for the current financial year, with line marking works to be undertaken in the coming month.
- Council has commenced gravel resheeting works, with the following roads to be completed in the coming weeks, Kennys Lane, Millamolong Road, Meadows Lane, Rockdell Road, Hilltop Lane, and Yangoora Road

Major Contracts

Cowriga Creek Bridge (Forest Reefs Road)

- Construction of the bridge has been completed, with Council preparing the approach works and the bridge opened to traffic in March. Removal of the bypass remains outstanding and a requirement for the contractor to complete in accordance with the contract.

Land Development

Cook Street (11 Lot subdivision)

- The undertaking of further investigatory works to ensure that no contamination exists, and that any fill provides suitable bearing capacity for the construction of houses on the site, is yet to be progressed.

Wastewater

- NSW Public Works have been engaged to prepare plans for works to be undertaken on the Millthorpe transfer main to address significant Hydrogen Sulphide attack on concrete structures. It is anticipated that the design documentation will be prepared in anticipation of a Request for Quotation being issued prior to end of the financial year.
- Arrangements are being finalised for the installation of a Calcium Nitrate dosing system at the Millthorpe Pump Station to reduce the levels of septicity within the system.
- A Request for Quotation has been undertaken and submissions being assessed for the replacement of the pumps at the Millthorpe Pump Station.

Recreation and Environment

Napier Street Toilet Block

- Mayor Ferguson, Councillor Kingham, the General Manager and Director Infrastructure Services attended the official opening, with local member Paul Toole, MP, and members of local soccer and cricket clubs, on Saturday 7 March 2015. The Blayney Chronicle were also in attendance.

King George Oval Building Upgrades

- A further Request for Quotation was prepared for these works, with submissions closing on 17 March 2015. Council has approved the engagement of local builders Jesse Nixon and Alex Pettit to undertake the building upgrade works. Works are due to be completed by 1 May 2015, with an extension of time approved by NSW Government.
- ICR Engineering with the support of local volunteers and Councillor Kingham have completed the fabrication and installation of seating to the grandstands. The original proposal was to complete five (5) rows in each stand, however through the support of local volunteers, ICR Engineering and their sub-contractors, Council has been able to complete the seating in the stands.

Revive! Belubula River at Pound Flat project

- Council has received the final recommendations for works at Pound Flat and specifically the Belubula River. Council continues to prepare the necessary applications for regulatory approval (Fisheries etc), and a Request for Quotation document to seek suitably qualified excavator contractors to undertake the timber removal.

Asset Management

Road revaluation

- ARRB have completed the data acquisition phase of the full condition assessment of the local and regional sealed network, with results anticipated to be provided to Council in May/June.

Asset Management System

- Council staff continue to prepare asset data for migration to Council's new Asset Management System.

Issues:

Nil

Budget Implications:

Nil

Attachments

Nil

08) MINUTES OF THE BLAYNEY TRAFFIC COMMITTEE MEETING HELD ON THURSDAY 20 FEBRUARY 2015

Department: Infrastructure Services

Author: Infrastructure Manager

CSP Link: 4.1 Adequate provision of transport, roads, rail, information and communication technologies and community social assets.

File No: TT.ME.1

Recommendation:

That the Minutes of the Blayney Traffic Committee Meeting, held on Thursday 20 February 2015, be received and noted.

Report:

**MINUTES OF THE BLAYNEY TRAFFIC COMMITTEE MEETING
HELD ON THURSDAY 20 FEBRUARY 2015
AT THE BLAYNEY SHIRE COMMUNITY CENTRE – CADIA ROOM**

Meeting commenced at 10.00am

PRESENT

Peter Foran (NSW Police), Prue Britt & Deanne Freeman (Roads & Maritime Services, and Geoff Paton (Blayney Shire Council), Iris Dorsett (part)

APOLOGIES

Cr Kevin Radburn (Chair), Reg Rendall (Paul Toole Representative)

CONFIRMATION OF MINUTES

RESOLVED: That the minutes of the previous Traffic Committee Meeting held on Thursday, 13 November 2014 be confirmed to be a true and accurate record of that meeting. (Peter Foran/Reg Rendall)

TRAFFIC REGISTER

Update provided and information noted.

CORRESPONDENCE**Blayney Supa IGA – Revised Traffic Management Plan**

RESOLVED: That the Traffic Committee recommend council writes to Blayney Supa IGA and requests that:

- The Draft TCP be modified to show:
 - Distances required within the Traffic Control At Worksites Manual, which would include advance warning signage in Church Street.
 - Pedestrian movements and signage.
- Blayney Supa IGA provide a signed copy of the modified TCP.
- Blayney Supa IGA provide written confirmation that only authorised Traffic Controllers will be used, and
- The LTC will recommend an interim approval for a period of 6 months. (Peter Foran/Reg Rendall)

Rhonde Van de Nob Bike Ride

RESOLVED: That the Traffic Committee provide in principal support for the Rhonde Van de Nob Bike Ride program, subject to the following conditions:

- Implementation of a Traffic Management Plan which shall include Traffic control Plans. All implementation and Traffic Control Works and Plans are to be completed by persons qualified to do so.
- Approval is to be obtained from the Roads and Maritime Services Traffic Operations Manager.
- Approval is to be obtained from NSW Police.
- Council is to be provided with a copy of a \$20M Public Liability Insurance Policy indicating Blayney Shire Council's, Police & RMS interests, with the date and location of the event.
- The Event Organiser is to notify all Emergency Services of the event including Blayney Hospital.
- The Event Organiser is to comply with the requirements of the "Guide to Traffic and Transport Management for Special Events" (Version 3.4), 2 August 2006, for a class 1 event.
- The Event Organiser is to comply with the requirement of the "Guide for Bicycle Road Races" NSW 1 January 2004.
- Approval is to be obtained from other Councils on route. (Prue Britt, Peter Foran)

T-Intersection Forest Reefs Road and Carcoar Road

RESOLVED: Council to write and advise Bruce Kingham that Council and the RMS will review signage and implement any improvements deemed applicable. (Kevin Radburn/Prue Britt)

Lyndhurst – Mt McDonald Road – Traffic Speeding

RESOLVED: That the Traffic Committee recommends that Traffic Counters be organised to assess if there is a speeding issue and advise the NSW Police if there is a speeding issue.

That Council writes to the customer and advise of the above. (Reg Rendall/Kevin Radburn)

St Josephs School – Adelaide St – Footpath/Traffic Issue

RESOLVED: That the Traffic Committee recommends that Council writes to RMS outlining that the Committee sees the issue to be “keeping children from veering onto the highway” and not the provision of a crash barrier. Further that Council works with RMS Safety Around Schools Officer to progress this matter. (Prue Britt/Reg Rendall)

GENERAL BUSINESS

NHVR Applications PBS Permit (No attachment)

Lawson Street

B-Double – Mandurama

RESOLVED: Traffic Committee recommends approval. (Peter Foran/Kevin Radburn)

Wombat Signs – Hobbys Yard Road

RESOLVED: That the Traffic Committee endorses the use of Wombat signs. (Peter Foran/Reg Rendall)

RSL Anzac Day Parade – Road Closures

RESOLVED: That the Local Traffic Committee approve the event subject to the provision of a suitable Traffic Control Plan and obtaining Police approval. Council also be provided a copy of the \$20m publish liability insurance. (Prue Britt/Kevin Radburn)

Disabled Parking - Mandurama

RESOLVED: The Traffic Committee recommends that Council consult with shop owners and monitors heavy vehicle parking. Council also advise that the whole issue will be considered as part of the 2016 PAMP. The Committee also recommends Council invites comment from Mandurama residents. (Peter Foran/Reg Rendall)

Mt Macquarie Road – 60km Signage

RESOLVED: That the Traffic Committee endorse the replacement of 60km signage with a combination of ‘End 50km’, ‘Reduce Speed to Conditions’ signage and consider use of ‘Narrow Winding Road’ signs. RMS to cover costs of signs. (Prue Britt/Kevin Radburn)

Neville – Trunkey Road – Signage Upgrade

RESOLVED: That the Traffic Committee endorse the signage upgrade Gateway existing ‘End 50’, ‘Reduce Speed to Conditions’ at Neville end and installation of Gateway ‘Reduce Speed to Conditions’ signs at Hobbys Yards Road with the RMS to cover the cost of the upgrade. (Peter Foran/Reg Rendall)

Heavy Vehicle Parking in Residential Areas

RESOLVED: The Traffic Committee recommends that Council write to the complainant and advise them of Road Rules 2014 – Rule 200.

That the Traffic Committee recommends that Council write to the truck owner and advise them of – Road Rules 2014 – Rule 200. (Peter Foran/Reg Rendall)

INFORMAL MATTERS

Monthly Road Safety Reports – October, November, December 2014 and January 2015.

Reports were noted.

Disabled Parking – Blayney Post Office

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FUTURE MEETING DATES

- Friday 17 April 2015
- Friday 19 June 2015
- Friday 21 August 2015
- Friday 16 October 2015
- Friday 11 December 2015

MEETING CLOSE

The meeting closed at 11.40am.

TRAFFIC COMMITTEE REGISTER

IGA/Farm Lane

- Refer any complaints to Work Cover.
- Only offence is obstructing traffic – not likely to be enforceable.
- Council have done everything they can for now.
- Enforcement at IGA site in Bathurst may have flow on.

B Double Old Lachlan Road

- Talk to Mr Death and see if he can:
 - Establish a pattern
 - Take photo from front, but advice that by may have to go to Court.
- Council to investigate use of:
 - Cameras
 - Weight of Loads enforcement (can contractor be made an authorised person). Need to look into.
- Iris to talk with CTLX and put up maps of approved routes.

COUNCIL ISSUES

Development of Policy and Guidelines for Advisory Signs

Attachments

Nil

09) BRIDGE PROGRAM UPDATE

Department: Infrastructure Services

Author: Director Infrastructure Services

CSP Link: 4.1 Adequate provision of transport, roads, rail, information and communication technologies and community social assets.

File No: RD.TN.1

Recommendation:

That Council approve the replacement of Coombing Street bridge in Carcoar, and the Gallymont Road bridge over Felltimber Creek, by Design and Construction tender in accordance with the recommendations provided in the Director Infrastructure Services report.

Reason for Report:

To update Council on the current status of Council's bridge infrastructure and to seek approval to commence preliminary works for the replacement of the Coombing Street bridge in Carcoar, and the Gallymont Road bridge over Felltimber Creek.

Report:

Councillors will recall the workshop on 24 March 2015 where staff provided an updated bridge strategy for consideration and discussion.

As advised at the time, Council had engaged Local Government Engineering Solutions to undertake Level 3 bridge inspections on those bridges not previously inspected to this level.

Those bridges included:

- Lucan Road
- Hines Lane
- Kinds Lane
- Pitlochry Lane
- Newbridge Road (Evans Plains Creek)
- Newbridge Road (Liscombes Creek)
- Winterbottoms Lane
- Dowsetts Lane
- Matthews Lane

These inspections were completed during the week commencing, 30 March 2015, and Council awaits final reports with recommended loading restrictions (where required).

As a result of the inspections, early advice is that there will be some changes to the program, with the expectation that substantial rehabilitation or replacement works on the Newbridge Road bridge over Evans Plains Creek may need to be brought forward.

Council has had prepared budget estimates for rehabilitation/repair works to bridges inspected as part of the previous round of Level 3 bridge condition assessments, being:

- Browns Creek Road (Cowriga Creek)
- Felltimber Road (Coombing Creek)
- Gallymont Road (Felltimber Creek)
- Coombing Street Carcoar

Council also obtained estimates to replace the Gallymont Road (Felltimber Creek) and Coombing Street Carcoar bridges with concrete solutions similar to that recently provided on Forest Reefs Road over Cowriga Creek. The following table provides an indication on estimates and scope.

Bridge	Timber Rehab/Repair¹ (Ex GST)	Concrete Replacement² (Ex GST)	Comments³
Gallymont Road	\$285,000	\$180,000	New bridge at 4m wide
Coombing Street	\$150,000	\$195,000	New bridge at 4m wide plus 1.2-1.5m dedicated pedestrian way. Total width 5.2 – 5.5m.

Notes:

1. Timber repair/rehabilitation cost is to supply, install/repair all elements rated currently at Condition 3 and 4, and return them to Condition 1. It does not address Condition 2 elements that will require repair within time.
2. Concrete replacement will result in removal and replacement with specified concrete solution, including piling (subject to geotechnical investigation)
3. Both solutions will return the bridge to full loading capacity, allowing the movement of semi-trailers.

Following consideration of these estimates, and comments at the recent workshop, it is recommended that works be progressed toward the replacement of the Gallymont Road (Felltimber Creek) and Coombing Street Carcoar bridges. These bridges should they fail would result in isolation (Gallymont) and restrict all weather access (Coombing)

This recommendation is based upon whole of life considerations, where replacement in concrete provides a Condition 1 solution, with 100yr expected design life, while substantial ongoing maintenance would be required for any timber rehabilitation solution.

As discussed at the workshop, the 2014/15 budget had an allocation of \$365,000 for bridge works that have yet to be nominated. It is therefore recommended that with the aim of achieving some level of economies of scale that Council undertake a single Design and Construct Tender for both locations, with a further report to be provided to Council recommending a successful tenderer and seeking any additional funding should it be required (subject to final tender submissions).

Issues:

Both bridges are currently sign posted as load limited.

Not addressing these bridges will result in Council having to close Coombing Street bridge in accordance with the recommendation provided in the load assessment report, in the near future.

A bypass track has previously been established for heavy loads around the Gallymont Road bridge, however there is no indication this is being utilised.

Budget Implications:

Subject to final tender submissions, a budget allocation is currently available for allocation to Gallymont Road and Coombing Street bridge replacements.

Attachments

Nil

10) WBC ALLIANCE EXECUTIVE OFFICER REPORT

Department: Executive Services

Author: General Manager

CSP Link: 6.2 Meaningful communication between the Shires communities and Council.

File No: CM.ME.3

Recommendation:

That the report from the WBC Alliance Executive Officer be received and noted.

Reason for Report:

Attached is a report from the WBC Alliance Executive Officer that notes the activities and action of the WBC.

Report:

N/A

Issues:

N/A

Budget Implications:

Council makes provision in its annual Financial Plan to fund activities and shared services with the WBC Councils.

Attachments

1 WBC Alliance Executive Officer Report 2 Pages



WBC Alliance Report for Council meeting April 2015

(Prepared by the Executive Manager, WBC Alliance)

Fit for the Future:

Providing support to the member Councils as they prepare their responses for Fit for the Future continues to be my key focus. Some of the key activities in the last few weeks have included:

- 9 February - Annual presentation to Blayney Council meeting
- 10 February – facilitated meeting FFF Project team - Cabonne
- 11 February – Annual presentation to Central Tablelands Water Council meeting
- 2 March – WBC Board meeting
- March 16/17 – attended the LG NSW FFF Bootcamp which provided very useful tips and resources to prepare responses
- 18 March – meeting OCC re analysis work
- 20 March – FFF project team meeting – Blayney
- 25 March – participant workshop with consultants – Cabonne
- 26 March – meeting Acting GM Wellington to discuss support to be provided
- 30 March – meeting OCC re analysis work
- 31 March – facilitated workshop for Blayney staff on FFF

There are a number of workshops and meetings scheduled during April as well as community consultation events.

Alliance nominated for Award:

We have nominated the Alliance in the 2015 LG Professionals (NSW) excellence awards in the category of “**PARTNERSHIPS FOR GROWTH**”

This award highlights genuine and effective partnerships and collaborations that have resulted in better outcomes for council, as well as initiatives that demonstrate a commitment to working with and/or in the community to achieve positive outcomes.

This category recognises excellence in cross-council collaboration, community partnerships and partnerships created to provide or improve services that strengthen and enhance the physical or social infrastructure of a region, including integration with other spheres of government. This award recognises individuals, groups or councils who have demonstrate strategic cross-council collaboration or alignment of policies, programmes or frameworks for regional development and growth.

The winner is announced at a dinner in Sydney on the 23 April. The winner of this category is to then go onto represent NSW at the National Awards being held in Darwin on 1 May.

WBC Executive Manager Report to April 2015 Council Meeting

Alliance Experience and Achievements recognised

I had previously advised that late last year Graham Sansom (ex-Chair of the Independent Review Panel) approached me to assist coordinate and deliver a 2 day workshop through LG NSW on “*Regional Collaboration – What works?*”. This was postponed from the original March dates and is now being held in Sydney on 29th and 30th April where and our experience and achievements will be highlighted.

Asset Management Software:

Blayney and Cabonne are progressing the implementation of the new software purchased late last year. There is ongoing cooperation between the two councils with this but we were not able to coordinate joint delivery of training as we had hoped.

Operator Workshop

On 31 March we arranged a plant operator workshop as a way of engaging some fo the outdoor staff and sharing ideas and practices. Cabonne hosted the day in Cudal with a focus on road compaction techniques and analysis as well as grader navigation technology. We had 12 participants who spent the morning on “theory” and after a BBQ lunch to provide time for networking and yarning the guys went on site for some practical demonstrations. The staff that attended have provided good feedback on the day and we hope to arrange another similar event in a couple of months. Thanks to Bob Cohen, Mick Fitzgerald and Kath Coughlin from Cabonne for organising the day.

**Next WBC Board meeting:**

The next scheduled meeting of the Board will be 4th June in Wellington.

RECOMMENDATION

THAT the information be noted.

WBC Executive Manager Report to April 2015 Council Meeting

Matters to be dealt with in closed committee

In accordance with the Local Government Act (1993) and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

11) LIQUID TRADE WASTE DEBTOR

This matter is considered to be confidential under Section 10A(2) (b) of the Local Government Act, as it deals with the personal hardship of any resident or ratepayer.

12) TENDER FOR SUPPLY OF BITUMEN PRODUCTS - CENTROC

This matter is considered to be confidential under Section 10A(2) (c) of the Local Government Act, as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.